



# RENTAL APPLICATION FORM FOR RESIDENTIAL PREMISES

Which advert did you respond to :

- Framework Web Site
- Other
- Poster/ Flyers
- Framework To Let Board
- E-mail
- Facebook
- WhatsApp
- Property 24
- Tenant Referral

**BUILDING NAME** \_\_\_\_\_ **UNIT** \_\_\_\_\_ **SIZE OF UNIT** \_\_\_\_\_ **OCCUPATION DATE** \_\_\_\_\_

**DETAILS OF FIRST PERSON APPLYING TO RENT**

**DETAILS OF SECOND PERSON APPLYING TO RENT**

**THE PREMISES (“FIRST APPLICANT”)**

**THE PREMISES (“SECOND APPLICANT”)**

Full Name \_\_\_\_\_ Full Name \_\_\_\_\_

Identity/Passport \_\_\_\_\_ Identity/Passport \_\_\_\_\_

Date of Birth \_\_\_\_\_ Date of Birth \_\_\_\_\_

Nationality \_\_\_\_\_ Nationality \_\_\_\_\_

Marital Status \_\_\_\_\_ Marital Status \_\_\_\_\_

Work Telephone \_\_\_\_\_ Work Telephone \_\_\_\_\_

Cellular \_\_\_\_\_ Cellular \_\_\_\_\_

E-mail \_\_\_\_\_ E-mail \_\_\_\_\_

Next of Kin \_\_\_\_\_ Next of Kin \_\_\_\_\_

Contact number \_\_\_\_\_ Contact number \_\_\_\_\_

**NAME AND ADDRESS OF CURRENT RENTED**

**NAME AND ADDRESS OF CURRENT RENTED**

**PROPERTY** \_\_\_\_\_

**PROPERTY** \_\_\_\_\_

Current Rent Paid **R** \_\_\_\_\_

Current Rent Paid **R** \_\_\_\_\_

How long have you rented there? \_\_\_\_\_

How long have you rented there? \_\_\_\_\_

Name of Landlord \_\_\_\_\_

Name of Landlord \_\_\_\_\_

Contact Number \_\_\_\_\_

Contact Number \_\_\_\_\_

**BANKING DETAILS**

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Bank \_\_\_\_\_

Bank \_\_\_\_\_

Branch \_\_\_\_\_

Branch \_\_\_\_\_

Branch Code \_\_\_\_\_

Branch code \_\_\_\_\_

Account Number \_\_\_\_\_

Account Number \_\_\_\_\_

Type of Account \_\_\_\_\_

Type of Account \_\_\_\_\_

**EMPLOYMENT DETAILS:**

Self-employed Yes \_\_\_\_\_ No \_\_\_\_\_

Occupation \_\_\_\_\_

Current Employer \_\_\_\_\_

Employer Contact Details \_\_\_\_\_

Period of Employment \_\_\_\_\_

Gross Monthly Salary \_\_\_\_\_

Nett monthly salary \_\_\_\_\_

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Self-employed Yes \_\_\_\_\_ No \_\_\_\_\_

Occupation \_\_\_\_\_

Current Employer \_\_\_\_\_

Employer Contact Details \_\_\_\_\_

Period of Employment \_\_\_\_\_

Gross Monthly Salary \_\_\_\_\_

Nett monthly salary \_\_\_\_\_

**GENERAL DETAILS:**

Who will be staying at the Premises for the whole period of the lease if an agreement ("Lease Agreement") is concluded with the Landlord of the Premises ("Landlord")

Number of Adults: Male \_\_\_\_\_ Female \_\_\_\_\_

Number of Children: \_\_\_\_\_

Children's Ages :1 (One) \_\_\_\_\_ 2 (Two) \_\_\_\_\_ 3(Three) \_\_\_\_\_ 4(Four) \_\_\_\_\_

Do you require parking Yes \_\_\_\_\_ No \_\_\_\_\_ How many bays: \_\_\_\_\_

## Vehicle information:

1. Type \_\_\_\_\_ Registration Number \_\_\_\_\_  
 2. Type \_\_\_\_\_ Registration Number \_\_\_\_\_

Wi-Fi (if applicable) Yes \_\_\_\_\_ No \_\_\_\_\_

**I / we undertake to inform the Landlord in writing of any changes to any information provided in this application form. Upon acceptance of this application by the Landlord and the conclusion of an Agreement of Lease, I/we agree to pay the following:**

DEPOSIT	PART MONTH	FULL MONTH
Amount	Date	Date
Parking	Rent	Rent
Electricity	Parking	Parking
Key Deposit	Wi-Fi	Wi-Fi
Remote Deposit	Provisional Elec	Provisional Elec
TOTAL: R	Provisional Water	Provisional Water
Lease Fee	Refuse	Refuse
TPN/ITC Charge	Sewerage	Sewerage
	Basic Facility	Basic Facility
<b>TOTAL DUE: R</b>	<b>TOTAL DUE: R</b>	<b>TOTAL DUE: R</b>

Email the below documents to: [letting@framework.co.za](mailto:letting@framework.co.za)

First Applicant	Second Applicant
RSA identity document / passport	RSA identity document / passport
Proof of current address	Proof of current address
3 (Three) x pay slips	3 (Three) x pay slips
3 (Three) months original or bank stamped bank statements	3 (Three) months original or bank stamped bank statements

I, the undersigned, hereby warrant that the details on this application are correct, and I undertake, on being advised that the premises herein applied for have been allocated to me, to sign a Framework Property Services (Pty) Ltd Standard Lease and to pay the administration fee as scheduled. I am aware that these payments are received by Framework Property Services (Pty)Ltd, without prejudice to your principal's strict rights and further undertake not to take occupation of the premises before signing the standard Lease and paying the charges, rent, etc., as specified. Should I, notwithstanding this undertaking, take occupation and/or pay rent, then I hereby bind myself to the said standard conditions of Lease as though I had signed the said Lease Agreement. I further agree that this application form will form part of the Lease document. I further consent to and authorize the landlord to at all times:

- a) Contact request and obtain information from any person, business, or credit bureau relevant to an assessment of the behavior, profile, payment patterns and credit worthiness of myself.
- b) Furnish information concerning the behavior, profile, payment patterns and creditworthiness of myself to any credit bureau or similar service or to any person or business seeking a trade reference regarding my dealings with the Landlord.
- c) I must report in writing all defects/damages to the premises within 3 days and a signed copy must be retained by me for my records with the acknowledgement of receipt from the Landlord.
- d) I further understand that I am supplying Framework Property Services (Pty) Ltd with personal information as defined under the POPI Act. Framework undertake to ensure that reasonable measures have been put in place to protect my information supplied by me. Framework will under no circumstances distribute or sell my information to any 3rd party for marketing purposes. In the event of a data breach, Framework cannot be held liable for any losses incurred or damage suffered as a result of the data breach etc.
- e) Contact requests and obtain information from any person, business, or credit bureau relevant to an assessment of the behavior, profile, payment patterns and credit worthiness of myself.
- f) If this Application is subject to one- month free rent or any other special offer at commencement, and the Tenant subsequently cancels the agreement before the end of the lease period, the free month rent, or the value of the special offer will be forfeited as a penalty and deducted from the deposit.
- g) The Applicant acknowledges and accepts the conditions as above.
- h) I/we declare that the information we have given in this application form is true and correct to the best of by/our knowledge and that I/we have not failed to provide any information which, if the Landlord of the Premises had known such information, would not have allowed the application to be successful.

Date at (Place) \_\_\_\_\_ on \_\_\_\_\_ 20 \_\_\_\_\_

FULL NAME (FIRST APPLICANT) \_\_\_\_\_ SIGNATURE \_\_\_\_\_

Date at (Place) \_\_\_\_\_ on \_\_\_\_\_ 20 \_\_\_\_\_

FULL NAME (SECOND APPLICANT) \_\_\_\_\_ SIGNATURE \_\_\_\_\_